

PRIVACY NOTICE
FOR CONTACT PURPOSES

On the [Kontakt - BioTechUSA Polska](#) website you can quickly contact the Controller if you have any questions. When contacting us, you must voluntarily and explicitly consent to the Controller processing your data in order to answer your question.

In its data processing activities and in the formulation and application of the Privacy Notice, the Controller shall act in compliance with the relevant data processing rules in all circumstances, in particular Regulation (EU) 2016/679 of the European Parliament and of the Council (hereinafter referred to as "GDPR") and Act CXII of 2011 on the Right of Informational Self-determination and Freedom of Information.

1. Data of the Controller:

BioTech USA Kft. (Registered office: H-1033 Budapest, Huszti út 60, company registration number: 01 09 352550, tax number: 25114681-2-44, phone: +36 1 453 2716, e-mail: adatvedelem@biotechusa.com)

Contact details of our Data Protection Officer: Postal address: H-1277 Budapest, Pf. 83; E-mail address: dpo.btu@dnui.hu

2. Scope of the processed data:

Name, e-mail address, other personal data provided in the text of the letter

3. Purpose of processing:

Replying to incoming messages.

4. Legal basis for processing:

The data subject's consent pursuant to Article 6(1)(a) of the GDPR.

The processing of personal data is based on the data subject's voluntary and explicit consent given in awareness of this information.

In case you wish to withdraw your consent, you have the right to do so at any time by contacting the Controller at the contact details provided.

However, the withdrawal of consent shall not affect the lawfulness of the processing based on consent prior to its withdrawal.

5. Duration of processing:

a) In the absence of a reply, until the 10th working day of the month following the 3rd month calculated from the day on which the Controller's reply was sent. b) Until the 10th working day of the month following the 3rd month calculated from the date of receipt of the data subject's reply closing the discussion.

6. Recipients:

Employees and Processors of the Controller.

7. Data Processors:

1. The Controller uses a server service, which is operated – and maintained in the event of any arising problems – by a company contracted for this purpose.

Details of the data processor company: JLM PowerLine Korlátolt Felelősségű Társaság (registered office: H-2111 Szada, Ipari park út 12–14, postal address: H-1033 Budapest, Huszti

út 60, company registration number: 13 09 066529, tax number: 10819768-2-13, telephone, fax: +36 1 453 2716, e-mail: jog.jlm@biotechusa.com).

2. The Controller's servers are operated – and maintained in the event of any arising problems – by companies contracted for this purpose.

Details of the data processor company: Mongouse Kft. (registered office: H-1117 Budapest, Budafoki út 183, company registration number: 01 09 711243, tax number: 12943762-2-43, Tel. / Fax: +36 1 464 5856, e-mail: info@mongouse.hu).

Details of the data processor company: Servergarden Kft. (registered office: H-1023 Budapest, Lajos utca 28–32, company registration number: 01 09 186097, tax number: 24855608-2-42, e-mail: info@servergarden.hu)

8. Rights of data subjects in relation to the processing:

The Controller shall provide information without any undue delay, and in any event **within one month** of receipt of the request, of the action taken in response to the request under paragraphs (a) to (e) below. That period **may be extended** by two further months where necessary, taking into account the complexity and number of the requests. The Controller shall provide information on any such extension within one month of receipt of the request, together with the reasons for the delay.

a) **Right of access:** the data subject has the right to obtain feedback from the Controller on the processing of their personal data, to request information on the details of the processing and to obtain from the Controller, in a portable format, the personal data processed in relation to the contact.

b) **Right to rectification:** the data subject has the right to obtain from the Controller, upon their request and without undue delay, the rectification of inaccurate personal data relating to them and the right to request the supplementation of incomplete personal data.

c) **Right to erasure (“right to be forgotten”):** You may request, in writing sent to the Controller's contact e-mail address indicated above, by fax or post, or by making a recorded communication to the telephone number provided, the termination of the processing of your personal data. In that case, the Controller will take all reasonable steps to inform the additional processors of the request to terminate processing.

d) **Right to object:** the data subject has the right to object at any time to the processing of their personal data based on the legitimate interests of the Controller.

e) **Right to restriction of processing:** the data subject has the right to request the Controller to restrict processing where they contest the accuracy of the personal data; the processing is unlawful; the controller no longer needs the personal data for the purposes of the processing but the data subject requires them for the establishment, exercise or defence of legal claims; or they have objected to the processing.

9. Supervisory body, right to a remedy:

If you are not satisfied with our processing, you can lodge a complaint with the following authority:

Name: Hungarian National Authority for Data Protection and Freedom of Information (Nemzeti Adatvédelmi és Információszabadság Hatóság)

Registered seat: H-1055 Budapest, Falk Miksa utca 9–11., Hungary

Postal address: H-1363 Budapest, Pf: 9; H-1530 Budapest, Pf: 5.

Telephone: +36 1 391 1400

Fax: +36 1 391 1410

E-mail: ugyfelszolgalat@naih.hu

Website: <http://www.naih.hu>

You also have the right to take legal action to protect your data. In such case you may as well choose to start proceedings against the Controller at the competent court of your domicile or residence. You can find the contact details of the competent courts of your domicile or residence in the following link: <http://birosag.hu/ugyfelkapcsolati-portal/birosag-kereso>.

10. Contact details of the Controller:

If you have any questions or comments about the data processing of BioTech USA, please contact our customer service team, where our staff will be happy to assist you:

E-mail: adatvedelem@biotechusa.com, Phone, Fax: +36 1 453 2716 (Monday–Friday: 9.00–15.00),
Postal address: H-1033 Budapest, Huszti út 60.

In effect from: 22/12/2021

BioTech USA Kft.